



ALAMEDA COUNTY  
CONGESTION MANAGEMENT AGENCY

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**Memorandum**

*November 3, 2009  
Agenda Item 3.3*

**DATE:** October 26, 2009

**TO:** ACTAC

**FROM:** Matt Todd, Manager of Programming

**RE:** Transportation Fund for Clean Air (TFCA) Program:  
Extension Request for BART TFCA Project 07ALA06, Electronic Bicycle  
Lockers

**Action Requested**

ACTAC is requested to recommend Board approval of BART's request for an extension to the expenditure deadline for TFCA Project 07ALA06, Electronic Bicycle Lockers. The request would extend the expenditure deadline from December 26, 2009 to December 22, 2010. As requested at the October 6th ACTAC meeting, BART has provided additional information (attached) that clarifies the project delivery schedule to illustrate that the granting of an extension for the TFCA funding will not interfere with the timely expenditure of the project's TDA funding.

**Discussion**

\$275,405 in TFCA funding was programmed to the BART– Electronic Bicycle Locker Project through the 2007/2008 TFCA Program. The multi-jurisdiction project proposes to install approximately 116 shared use electronic bicycle lockers at various locations throughout the BART System within Alameda County. In the request for an extension, the project sponsor cites delays due to the coordination of regional, federal and local funding and the additional time required for review of the contract by BART's legal and procurement departments. A 12-month extension of the expenditure deadline will also allow for coordinating the delivery with BART's bike locker project in Castro Valley (TFCA Project 08ALA02), and the extra time needed to expend the funding and complete the project.

Per the CMA's agreement with the Air District for the 2007/2008 TFCA Program, TFCA program managers are allowed to approve up to two one-year extensions. The third extension request would require written approval from the Air District. This is the first extension request for this project.

**Financial Impact to the CMA**

The resources associated with the project are included in the current CMA Budget. The proposed schedule revision to the program does not affect the CMA Budget.

Attachment

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**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT**

300 Lakeside Drive, P.O. Box 12688  
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(510) 464-6000

2009

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October 24, 2009

Mr. Matthew Todd  
Manager of Programming  
Alameda County Congestion Management Agency  
1333 Broadway, Suite 220  
Oakland, CA 94612

**Re: Alameda County Congestion Management Agency (ACCMA) Funding Agreement #07ALA06 Extension Clarification**

Dear Mr. Todd,

On September 3, 2009, BART submitted a letter requesting a 12-month extension deadline for TFCA "BART Multi-Jurisdictional Bike Locker Project". At the 6 October, 2009 ACTAC meeting there was a concern raised that the extension for the TFCA funds may jeopardize TDA Article 3 City of Fremont bicycle locker funds that have an expenditure deadline of June 30, 2010.

BART's plan is to prioritize the locker manufacturing and installation schedule so that the Fremont lockers will be part of the first batch of bike lockers manufactured and installed. This first group of lockers is scheduled for installation in May, 2010. The remaining lockers funded by the TFCA BART Multi-Jurisdictional Bike Locker Project will be installed prior to December, 22 2010. Once a contractor is selected, we will have firm information on locker production capacity and the rate at which the lockers can be produced. If we can't meet the TDA Article 3 expenditure deadline, we will work with the City of Fremont and MTC for an extension.

The 12-month extension expenditure deadline requested for TFCA, BART Multi-Jurisdiction Bike Locker Project to December 22, 2010 is crucial. Delays have been experienced due to timing issues with the funding allocation and procurement process. This project is part of a larger system-wide project for new shared use electronic bicycle lockers which is being funded through several local, regional, state and federal grants with different deadlines. BART is planning to bundle the projects to make the procurement more efficient and economical.

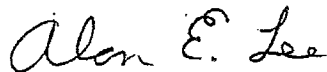
Additionally, the procurement will be handled with an Indefinite Quantities Contract which will allow BART to easily add more lockers as future funding becomes available without going out to bid. Because this type of contract is less common, it has required additional review time at BART's Procurement and Legal Departments.

Below is the projected timeline for the overall bike locker project.

- |   |                 |
|---|-----------------|
| 1. Preparation of specifications and initial contract documents | Completed       |
| 2. Procurement review   | Completed       |
| 3. Legal & Insurance review/approval                            | Nov 2009        |
| 4. Advertise Bid  | Jan 2010        |
| 5. Evaluation of schedule and funding deadlines                 |                 |
| Determine if TDA Article 3 extension is needed.                 | Jan 2010        |
| 6. Board Approval   | Feb 2010        |
| 7. Notice to Proceed  | Mar 2010        |
| 8. Installation of first group of lockers (including Fremont)   | May 2010        |
| 9. Installation remaining ACCMA TFCA funded locker              | July – Nov 2010 |
| 10. Final Report ACCMA TFCA                                     | Dec 2010        |

If you have any questions, please contact me at (510) 464-6121 or Laura Timothy at (510) 464-6446. Thank you for your cooperation and continued support for enhancing bicycle access to transit.

Sincerely,



Alan E. Lee  
Principal Financial Analyst

Cc: Laura Timothy, BART Customer Access